

Stephanie Sosa

From: Malissa Christoffersen <malissa.christoffersen@gmail.com>
Sent: Thursday, January 19, 2023 9:07 PM
To: Stephanie Sosa
Subject: Re: Mayor's Fund to End Homelessness Funding Application - Malissa Christoffersen Beacon For Him

Follow Up Flag: Follow up
Flag Status: Flagged

-EXTERNAL-

Hi Stephanie,

My position is the Secretary on the Board of Directors and Shannon James is the Founder/President. We don't have an executive director on our board. I believe either one of us would be able to sign. I usually take care of most of the paperwork. We also have Kelly Goetz on as treasurer. Thank you for reminding me of the money allocation split. I believe it would be best if I do \$5,000 on family expenses and the other \$5,000 on hotel expenses. You can call me tomorrow morning before noon if you need to contact me. I had a very full schedule today.

Thanks so much,
Malissa Christoffersen

On Thu, Jan 19, 2023 at 12:04 PM Stephanie Sosa <Stephanie.Sosa@longbeach.gov> wrote:

Hi Malissa,

I just left you a voicemail because I wanted to go over 2 items on the application,

First, your initial proposal budget was the following:

Cost Breakdown of Beacon For Him Projects

Hotel Stays for families \$5,000.00

This would approximately help seven families for a one week stay in a hotel

Fund food and supplies for Monday Matters for 8 weeks \$3,200.00

Expenses for families \$1,800.00

Examples: Apartment application fees, car expenses like gas, furniture, housing deposit

Total Cost \$10,000.00

However, since we are requesting that funding not be put towards that specific corridor, what line items would you like to put the 3200 towards? (it can also be split amongst the other two but please let me know.)

Also, if I could please have your current role in the organization? If it is not Executive Director, whom would be the authorized personnel to sign the MOU if the project is approved?

Thank you,

Stephanie Sosa

Contracts and Grants Associate

Pronouns: She, Her, Hers

Health and Human Services Department

1301 W. 12th Street | Long Beach, CA 90813

Office: 562.570.4182

CITY OF
LONG BEACH



From: Stephanie Sosa

Sent: Tuesday, January 17, 2023 5:52 PM

To: Malissa Christoffersen <malissa.christoffersen@gmail.com>

Subject: RE: Mayor's Fund to End Homelessness Funding Application - Malissa Christoffersen Beacon For Him

Thank you Malissa.

Let me review and follow up with you soon.

Stephanie Sosa

Contracts and Grants Associate

Pronouns: She, Her, Hers

Health and Human Services Department

1301 W. 12th Street | Long Beach, CA 90813

Office: 562.570.4182

CITY OF
LONG BEACH



From: Malissa Christoffersen <malissa.christoffersen@gmail.com>

Sent: Friday, January 13, 2023 9:03 PM

To: Stephanie Sosa <Stephanie.Sosa@longbeach.gov>

Subject: Re: Mayor's Fund to End Homelessness Funding Application - Malissa Christoffersen Beacon For Him

-EXTERNAL-

Hi Stephanie and Sub-Committee,

Here are the answers to the questions the committee asked. Thank you for taking the time to read and respond. Let me know if you need anything else from us.

Answers to Sub-Committee Questions:

- 1.
- 2.
3. Funding for MacArthur Park to be excluded?
- 4.

Yes, I understand the concern about more funding going to the Monday Matters in MacArthur Park. We can avoid any funding given to us by the Mayor's fund to be used for supplies for the park outreach. Currently, our funding is primarily spent on helping families with hotel stays and other supplies they need.

- 2.
- 3.
4. Please explain the program services provided. (ex. What does the mentoring consist of?)
- 5.

We build relationships with the people we meet and work with. As a group, we connect with them throughout the week through text messages or phone calls. We have many volunteers with various backgrounds that meet people who are struggling and offer to mentor them similarly to an AA sponsorship with someone who has gone through similar struggles. Each person we meet has different needs and sometimes this is a long-term relational connection and other times it is for a short time until they get to a stable place to help them with what they need.

- 3.
- 4.
5. What are the connection services given?
- 6.

The services we provide concerning funding are listed in my first application. None of our volunteers or board members are paid for anything. We use our funds to help individuals and families with essential items. We pay for hotel stays while people are transitioning to other shelters and housing. This is our largest expense. We are a small non-profit with mainly support from individuals and churches in the Long Beach area. We get hygiene supplies, clothes, food, and other items donated to us that we distribute throughout the Long Beach area. We connect people to shelters and other rehab locations and will transport them there. We help with transporting people to different appointments like DMV or doctor appointments.

- 4.

5.

6. What is your current budget for move-in costs, what have you purchased in the past?

7.

When families move into a new place after experiencing homelessness they often have nothing to move in with. We step in and get all the essential items to live in a house. We take them to a furniture store like Bob's Discount Furniture and we pick items out together. We then take them to a place like Walmart to provide them with normal household items. The furniture we buy consists of beds, mattresses, refrigerators, couches, dressers, and tables. For household items, we get bedding, kitchen supplies like pots, utensils, dishes, cleaning supplies, and bathroom supplies like towels, bath mats, and shower curtains. We take them shopping and have them help pick out what they want. We believe they deserve dignity and want them to have the items they will feel most at home with. We have three board members who discuss each case to determine the budget and what type of items we are willing to provide. We take each case under consideration and evaluate our current funds. The size of the family is a huge factor in the amount we spend. We try to provide all essential items in a house for around three thousand dollars for a four-person family. We do not put a maximum amount per family since we vote on what is needed with the board members.

5.

6.

7. How do the families get selected for hotel stays?

8.

Many people are referred to us through different nonprofits, the Multi-Service Center, and meeting people during outreach. We evaluate and attempt all other housing options available in the area if shelter beds are available or other programs. If all other options are unavailable or in a waiting period we approve a hotel stay. The board members approved the stay by stating the need and what the situation is. We have a group text chat to confirm the approval of a hotel stay. We focus mainly on families who are unable to stay somewhere safe. We believe kids should not be in cars or in tents outside.

6.

7.

8. How do families get selected for expenses?

9.

All expenses over \$200 are decided by our board members. We discuss the need and situation. We do everything we can for each case we are given. Rarely have we said no to families who need help. As long as we have the funds to help, we help them. We also work with other nonprofits and individuals to collaborate if we are unable to provide all that is needed.

I hope this clarifies all your questions. Thank you for considering supporting Beacon For Him.

Thanks,

Malissa Christoffersen
Beacon For Him

On Wed, Dec 14, 2022 at 9:15 AM Stephanie Sosa <Stephanie.Sosa@longbeach.gov> wrote:

Hello Malissa,

Sorry for the delay, after discussion with the Sub-Committee and staff we have a few questions and a request.

We would like to know if you would be willing to widen the location of your programming to outside of the Anaheim Orange Corridor. At this time, we have a large amount of funding directed to the MacArthur Park area and hope you could expand your application to include other parts of the City.

Additionally, please explain the program services provided. (ex. What does the mentoring consist of?)

What is the type of connection services given?

What is your current budget for move-in cost, what have you purchased in the past?

How do the families get selected for hotel stays?

How do families get selected for expenses?

Thank you in advance for your reply.

Stephanie Sosa

Contracts and Grants Associate

Pronouns: She, Her, Hers

Health and Human Services Department

1301 W. 12th Street | Long Beach, CA 90813

Office: 562.570.4182



From: Stephanie Sosa

Sent: Friday, November 18, 2022 12:59 PM

To: info@beaconforhim.org

Cc: HomelessServices <HomelessServices@longbeach.gov>

Subject: RE: Mayor's Fund to End Homelessness Funding Application - Malissa Christoffersen Beacon For Him

Hello Malissa,

Thank you for the submission. We have received the application; it has been forwarded to staff and we will reach out to you within the next two weeks with follow up questions.

Best regards,

Stephanie Sosa

Contracts and Grants Associate

Pronouns: She, Her, Hers

Health and Human Services Department

1301 W. 12th Street | Long Beach, CA 90813

Office: 562.570.4182



From: HomelessServices <HomelessServices@longbeach.gov>

Sent: Wednesday, November 16, 2022 3:06 PM

To: Alvin Teng <Alvin.Teng@longbeach.gov>; Stephanie Sosa <Stephanie.Sosa@longbeach.gov>

Subject: FW: Mayor's Fund to End Homelessness Funding Application - Malissa Christoffersen Beacon For Him

Walter Smith

Outreach Dispatcher

Health and Human Services Department

Multi-Services Center

1301 W. 12th Street | Long Beach, CA 90813

Office: 562.570.4522 | Fax: 562.570.8234



LONG BEACH
HEALTH & HUMAN SERVICES



From: City of Long Beach Homeless Services Bureau <notifications@cognitoforms.com>

Sent: Wednesday, November 16, 2022 3:02 PM

To: HomelessServices <HomelessServices@longbeach.gov>

Subject: Mayor's Fund to End Homelessness Funding Application - Malissa Christoffersen Beacon For Him

-EXTERNAL-

City of Long Beach Homeless Services Bureau

Mayor's Fund to End Homelessness Funding Application

[View full entry at CognitoForms.com.](#)

Open Form

Entry Details

Funding Application

ORGANIZATION	Beacon For Him
501(C)(3) NUMBER	46-4951831
NAME	Malissa Christoffersen
EMAIL	info@beaconforhim.org
PHONE	(562) 444-5175
ADDRESS	6285 East Spring Street, #448, Long Beach, California 90808

Organizational Experience:

STATE THE NUMBER OF YEARS
YOUR ORGANIZATION HAS BEEN
SERVING PEOPLE EXPERIENCING
HOMELESSNESS:

8

STATE THE NUMBER OF PERSONS
YOUR ORGANIZATION SERVES IN AN
AVERAGE MONTH:

250

DESCRIBE THE SERVICES YOUR
ORGANIZATION PROVIDE:

Food, temporary hotel shelter, emergency expenses for families, housing application fees, and car expenses. Mentoring and emotional support to those suffering from homelessness. We work to connect people to services they need by networking with the city resources and other non-profits.

LIST ALL SUBPOPULATIONS SERVED
BY YOUR ORGANIZATION:

homeless population and low-income families, seniors, and all ethnic groups in the long beach area mainly Black and Hispanic.

Request Information:

AMOUNT OF FUNDING REQUESTED:

\$10,000.00

SUMMARIZE YOUR PROPOSED
PROJECT:

Our highest need currently is funding for temporary hotel stays for families with no shelter options. It costs five-hundred and fifty dollars for a one-bed hotel room for one week and seven-hundred and fifty dollars for a two-bed one-week stay. We provide this service to families who have no other options from the city or shelters in the area. We have weekly expenses for our Monday Matters project dignity where we do homeless outreach at MacArther park every Monday. We pay for coffee and breakfast and other food items. We help families who are moving into housing with all the furniture and living necessities they need.

ARE YOU APPLYING FOR FUNDS ON
A REIMBURSEMENT OR PAYMENT IN
ADVANCE BASIS?

Advance Payment

FOR ADVANCE PAYMENT
REQUESTS, PROVIDE JUSTIFICATION
OF THIS REQUEST INCLUDING
URGENCY AND NECESSITY:

This will provide urgently needed hotel stays for families who would otherwise be homeless. This provides safety for children and parents. We also give hotel stays to at-risk women who are unsafe on the street if no shelter options are available. We have encountered this request on a weekly basis.

Supporting Documentation

STATEMENT OF NEED (ONE-PAGE
MAXIMUM)

_Statement of Need.pdf

COST BREAKDOWN OF PROPOSED
PROJECT (ONE-PAGE MAXIMUM)

Cost Breakdown of Beacon For Him Project.pdf

NON-PROFIT ENTITY STATUS
LETTER

501c3.pdf

PROOF OF ADDRESS IN LONG
BEACH

proofaddress.jpeg

OTHER SUPPORTING
DOCUMENTATION

Beacon For Him News Letter.pdf

Signature and Acknowledgement

NAME

Malissa Christoffersen

SIGNATURE

Captured

DATE

11/16/2022

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